

ADMINISTRATIVE RULES

CHAPTER 10: CHARGES FOR COUNTY VEHICLE USE

AND AUTOMOTIVE FUND SERVICES

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CHAPTER 10: CHARGES FOR COUNTY VEHICLE USEAND AUTOMOTIVE FUND SERVICES

Sec. 10.1GENERALLY. All cars owned and operated by the County shall be the responsibility of the Department of Public Works. (Placer County Code, Sub-Chapter 8, Section 2.600, Ordinance 481). The Automotive Fund was created to cover maintenance and replacement of such vehicles on a cost basis as such charges are made to all using departments.

Sec. 10.2CHARGES FOR ASSIGNED COUNTY VEHICLES. County vehicles assigned on a permanent basis from the Automotive Fund to specific departments, will be charged monthly to the using department at a rate per mile and a monthly fixed rate, with rates varying according to vehicle classification. Effective July 1, 1991, the rates will be as follows:

| <u>VEHICLE<br/>CLASSIFICATION</u> | <u>MILEAGE<br/>RATE</u> | <u>MONTHLY<br/>RATE</u> |
|-----------------------------------|-------------------------|-------------------------|
| Compact                           | 19.49 cents             | \$308.00                |
| Compact Pickup                    | 17.61 cents             | \$279.00                |
| Full-size Pickup                  | 21.75 cents             | \$338.00                |
| Sheriff 4X4 & Wagon               | 33.74 cents             | \$652.00                |
| Sheriff Patrol                    | 29.37 cents             | \$812.00                |
| Sheriff Unmarked                  | 19.19 cents             | \$375.00                |
| Standard 4X4                      | 27.00 cents             | \$354.00                |
| Sub-Compact                       | 17.24 cents             | \$291.00                |
| Other                             | 32.16 cents             | \$208.00                |

(Reference: Resolution 82-171; 91-34, 2-5-91.)

Sec. 10.3CHARGES FOR POOL VEHICLES. Vehicles used on a temporary basis from the Automotive Pool will be charged to the using department at the following rates:

| <u>VEHICLE<br/>CLASSIFICATION</u> | <u>MILEAGE<br/>RATE</u> | <u>DAILY<br/>RATE</u> |
|-----------------------------------|-------------------------|-----------------------|
| Compact                           | 19.49 cents             | \$19.99               |
| Compact Pickup                    | 17.62 cents             | \$19.15               |
| Full-size Pickup                  | 21.75 cents             | \$20.94               |
| Sheriff 4X4 Wagon                 | 33.73 cents             | \$43.63               |
| Sheriff Patrol                    | 29.37 cents             | \$54.28               |
| Sheriff Unmarked                  | 19.19 cents             | \$25.11               |
| Standard 4X4                      | 27.00 cents             | \$24.04               |
| Sub-Compact                       | 17.24 cents             | \$19.91               |
| Other                             | 32.16 cents             | \$14.00               |

(Reference: Resolution 82-171; 91-34,2-5-91.)

Sec. 10.4CHARGES FOR NON-COUNTY OWNED VEHICLES. Service to vehicles leased by County departments or the office of Education will be charged to the entities involved at a rate of 32.16 cents per mile and \$14.00 per day or \$208.00 per month. (Reference: Resolution 82-171; 91-34, 2-5-91.)

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Sec. 10.5 CHARGES FOR INCIDENTAL AUTOMOTIVE FUND SERVICES. The Automotive Fleet Manager is authorized to provide incidental fuel and services to County departments for non-vehicle purposes. Services or material shall be signed for and charged directly to the receiving department on a cost basis.

Sec. 10.9 CHARGES FOR REPLACEMENT OF UNREPAIRABLE VEHICLES.

- (a) When, prior to the regularly scheduled replacement of a vehicle, said vehicle is damaged in an accident and is determined by the Fleet Services Superintendent to be not repairable, the following charges will be made to different agencies in order to cover actual replacement costs for a new vehicle. (Reference: Resolution 82-362, ll-2-82.)
  - (1) A deductible charge of \$500.00 will be charged to the department which was assigned to use the vehicle being replaced.
  - (2) The actual amount accrued in the Automotive Working Capital Fund, based on mileage and monthly charges for the destroyed vehicle, will be charged to the Automotive Working Capital Fund.
  - (3) The Blue Book value of the vehicle and the actual replacement cost of any accessories destroyed with the vehicle will be charged to the General Liability Trust Fund.
  - (4) The balance remaining between the above charges and actual replacement costs will be charged to the assigned department. This additional charge to the department may be waived by the Board of Supervisors, depending on availability of funds within the responsible department.
  - (5) Any excess of charges as outlined in (1), (2) and (3) over the actual replacement costs of the vehicle shall be prorated among the contributing funds.
- (b) Reimbursements received from outside sources, i.e. other insurance companies, legal settlements, etc., will be returned to the above funds in reverse order, with the \$500.00 departmental deductible charge being reimbursed last.

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